EDITORIAL GUIDELINES FOR AUTHORS OF PAPERS TO BE PUBLISHED IN THE SCIENTIFIC JOURNAL "COMPARATIVE ECONOMIC RESEARCH. CENTRAL AND EASTERN EUROPE"

The submitted papers should include international comparative aspects.

The editors do not offer translation services. By sending the text to the editorial office, the authors declare its high language standards. If the text does not meet these standards, it will be rejected despite a positive initial assessment.

Along with the text of the paper, the author is obliged to send a scan of the signed author's statement, available on the journal's website and <u>here</u>.

In the case of co-authorship, a declaration of one of the authors is sufficient.

The volume of the publication formatted according to the editorial requirements, including, if necessary, annexes and references, should be 15 to 20 pages.

LAYOUT OF PUBLICATION

- 1. Name of the author and ORCID number
- 2. The degree / academic title, name of the institution, city, country, e-mail address
- 3. Title of publication
- 4. Abstract in English
- 5. Keywords
- 6. JEL Codes
- 7. Introduction
- 8. The main part of the paper divided into sections

- 9. Conclusion
- 10. Acknowledgments (if applicable)
- 11. References
- 12. Title, summary of the article and keywords in the Polish language

TECHNICAL REQUIREMENTS:

- 1. Text editor: MS Word 2007 or newer.
- 2. Page Setup:
 - Margins:
 - $\circ\,$ top 2 cm,
 - o bottom 2.8 cm,
 - o left 2 cm,
 - $\circ~\text{right}\,2~\text{cm}\text{,}$
 - Do not select an option: mirror margins.
- 3. The main text:
 - Font: Times New Roman, 12 pt.,
 - Justified,
 - Line spacing: 1.5.
- 4. Titles:
 - paper title: left-aligned, font: Times New Roman font, 16 pt, e.g.:

Is Corporate Income Tax harmonization possible in an enlarged European Union?

5. The titles of subsections numbered, left-aligned, Times New Roman font, 14 pt., e.g.:

1. Introduction
2
2.1
2.2
3
4. Conclusion

- 6. Pages should be numbered.
- 7. Mathematical text should be composed in the equations editor. Do not insert formulas in the tables (unless they are part of the tables). Font: Times New Roman 12 pt., centered. Formula numbers (in round brackets) should be aligned to the right margin using tabs. Do not insert numbers inside the equation field.

$$(x+a)^{n} = \sum_{k=0}^{n} {n \choose k} x^{k} a^{n-k}$$
(13)

- Variables and parameters should be written in italics (e.g. *x*, *Y*, f(x), β). However, multi-letter variables (e.g., RMSE) should be written in plain text.
- Function names should be written in plain text (e.g., $\ln x$, $\exp(x^2)$)
- Subscripts and superscripts should be written in plain text (e.g. x_{max} , T_{min} , where "max" and "min" stand for maximum and minimum)
- Mathematical constants and mathematical operators should be written in plain text (e.g. e = 2.718..., *dx* in integrals and derivatives).
- Vectors, matrices and names of vector or matrix functions should be bolded (e.g. x, Y, ω, KH as vectors or matrices; f(x) as a vector function; diag(a₁, ..., a_n) as a matrix)
- Do not use a hyphen (-) as a minus sign; use a dash (-). Do not use the letter "x" or the symbol "*" or the middle dot "·" as a multiplication sign. Only the symbol "×" is acceptable.
- For simple expressions in the body of the text, use slash (/) and not a horizontal line to indicate a fraction, e.g.:

 $(x+y)/2\pi = z$ instead of $\frac{(x+y)}{2\pi} = z$.

• Complex exponential functions should be written in the form: exp(...), e.g.:

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\exp(a + by^2)^{\frac{1}{2}} instead of \exp^{((a+by)^2)^{\frac{1}{2}}}.
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- Order of brackets: {[()]}.
- Sin, cos, tg, ctg, log, ln, exp and such groups of letters (reserved words) should be written as plain text.
- It is not recommended to write simple text in a formula, but if it must be entered, write it as plain text.
- Formulas that are incorporated into sentences (even if written on separate lines) are subject to the rules of punctuation, so insert commas or periods after them.
- 8. Footnotes (explanatory notes to the specific contents in the article) should be included at the bottom of the proper page:
 - font: Times New Roman, 10 pt.,
 - justified.
- 9. A reference to the literature in the article body in round brackets (Name year of publication, page number), as in the example below:

(Aksman 2005, pp. 112–118)

(Aksman 2005, p. 110)

- 10. List of references at the end of the paper in alphabetical order, DOI (Digital Object Identifier) number. If available. We suggest using DOI number look-up webpage: https://doi.crossref.org/simpleTextQuery
- 11. The references should only include the publications and sources cited in the text.
 - Font Times New Roman, 9 pt,
 - Justified.
 - Books: Name, I. (year of publication), Title, Publisher,
 Place of publication

Blaug, M. (1994), *Teoria ekonomii. Ujęcie retrospektywne*, Wydawnictwo Naukowe PWN, Warszawa.

• Compact publications: Name, I. (year of publication) Title of development, [in:] Name (ed.), Book Title, Publisher, Place of publication.

Józefiak, C. (2007), *Warunki rozwoju gospodarczego*, [in:] Piasecki, R. (ed.) *Ekonomia rozwoju*, Polskie Wydawnictwo Ekonomiczne, Warszawa.

• Papers in journals Name, I. (year of publication) Title of the article, 'Journal Title', Publisher, Place of publication, number.

Aksman, E. (2005), *Redystrybucyjny efekt zasiłków społecznych i podatku dochodowego,* 'Ekonomista', Komitet Nauk Ekonomicznych Polskiej Akademii Nauk i Polskie Towarzystwo Ekonomiczne, Wydawnictwo Key Text, Warszawa, No. 6.

12. Tables and charts:

• Tables and charts should be numbered separately (Arabic numerals), e.g.:

Table 1. Table title

Chart 1. Chart title

- Table content font Times New Roman 10 pt.
- Maximum width of the table –170 mm
- Provide a data source under the table/chart
- Charts must also be sent as separate files along with the data (in MS Excel format)
- Charts should be prepared in color version for better readability
- Maximum acceptable size of a single chart is 170 / 220 mm
- 13. Links to web pages (this applies to sources of data as well as to footnotes and references at the end of the text):
 - each link to the web page should be verified and include the date of access, e.g.:

http://www.nbp.pl/ (accessed: 30.01.2019)

https://www.nbp.pl/publikacje/przeplywy/przeplywy.pdf (accessed: 30.01.2019)

Please submit your manuscripts to Comparative Economic Research via email: <u>comparative@uni.lodz.pl</u>